

# Abbotsham Parish Council

Minutes of the meeting of the Abbotsham Parish Council held on Tuesday 19 June 2018 at The Village Hall Skittle Alley, Abbotsham

Present: Parish Councillors Wilson, Mullins, Marlow, Fuller, Bone, White and Mrs Tolley

## **1. Apologies**

Apologies for absence – Paul Street

## **2. To Register Members New Interests – none**

## **3. Items raised by members of public - none**

## **4. Declarations of Interest in Items on the Agenda and Minutes**

4.1 Declarations of interest by Councillors within agenda - none

4.2 Minutes of previous meeting held on 15 May 2018 – amendments made, all agreed

4.2.1 Matters arising not covered by Agenda – Update on Julie Pepworth only looking at doing both ends of Pump Lane (road). Should we write to Cllr Inch about misallocation of resources regarding the pavements in the village when there are road surfacing. Invite Julie Pepworth to meeting? Or joint meeting at Bideford Town Hall – can we put question forward as to how highway works are selected both footway and roads (DCC). Email Sandra Cawsey to ask if the question can be raised on the agenda? Roger to contact Julie about drains works that may be appropriate to do while pavement works.

Rick sent dates of all meetings

VAT refund received.

## **5. Report by Councillor Alison Boyle**

Not present – no report sent

## **6. Report by Councillor T Inch**

Not present – no report sent

## **7. Planning**

**7.1** 1/0477/2018/FUL – Variation of condition 2 of application 1/1128/2015 (Variation of plan schedule – change of garage location), Spring Cottage, Abbotsham – no objections

**7.2** 1/0330/2018/FUL – Reroofing of existing village hall and installation of 3 velux windows, Abbotsham Village Hall – Approved – works starting 20 August and complete by 5 September

## **8. Clerks Report**

- 8.1 Big Sheep Roller Coaster - Contact Jane Whittaker to see if she can arrange for someone from environmental protection to visit village re roller coaster
- 8.2 Standing orders – Martin to check through and email Debbie who will circulate

## **9 Chairs Report**

- 9.1 VIPS/maintenance in the Village – Ash trees – spoken to TDC re tree on corner and Maple – Philip to go to DCC contact. Painting steps – wait for pavement works to be completed. Grass cutting – not going to be able to do grass cutting around Pump Lane, verge not being cut back far enough, field not needing to be cut this month, put back to 1<sup>st</sup> week in July, not been cutting hall bank
- 9.2 GDPR – data protection – Martin and Chris to go through what is required.
- 9.3 Village Fete – Prosecco (12 bottles), Big marquee being put up Friday afternoon (next to bin), blackboard for cream teas, Church having stall, power for Dean from The Old School, bottle and mug game, collate all prize vouchers
- 9.4 Monitoring development activities in the parish - none
- 9.5 Rural Broadband – digital strategy commissioned by PCSG, gathering information from different groups to know what requirements are needed. Fibre is in the village (in the cabinet) is to some business.

## **10 Finance**

- 10.1 Payment of Annual insurance
- 10.2 Payment of Tivoli Invoice (Grass cutting May)
- 10.3 Payment for gratuity for internal auditor
- 10.4 Agreement of Annual Governance and Accountability Return  
Section 1 and 2 completed

## **11 Correspondence**

- 11.1 Round Robin Items – emails sent Advisory Group on 2 July – Martin to attend

## **12 Any Other Business**

- 12.1 Waste bin on bus shelter getting full in week, dog bin – is it being emptied weekly.
- 12.2 St Helen's School long term plan. Traffic request meeting with Highways to discuss. Looked at traffic on planning applications. Concern how St Helens are communicating to village and clarity. Unable to give certainty on decisions when no decisions have been made. Readdressing traffic issue. Contact Matt Collins about what can be done regarding highways to find a traffic solutions. School pre school wouldn't be happening for 2 or 3 years. Keen for organisations in the village to work together.

## **13 Items raised by Councillors for inclusion on the next agenda**